



ASHDOWN HOUSE  
PREPARATORY SCHOOL

# Application Form

Name: \_\_\_\_\_

Position applied for: \_\_\_\_\_

Date: \_\_\_\_\_

Ashdown House School is part of the Cothill Trust  
We are committed to the safeguarding and welfare of the pupils in our care.

THE  
**COTHILL**  
TRUST





## Driver's Licence

Do you hold a valid and current British Driver's Licence?  Yes  No Please ✓ as appropriate

If Yes, please provide a copy to the Bursar.

## Criminal Offences

Do you have any unspent convictions, cautions, reprimands or warnings?  Yes  No Please ✓ as appropriate.

If so, please give details. Please note that if you are successful in your application, an offer of employment will be conditional upon an enhanced criminal records check being obtained. Please see the statement on criminal

## Referees

(Please give the names, addresses and telephone numbers of two work-related referees including your current/most recent employer)

Name, Address and Postal Code	Name, Address and Postal Code
<b>A</b>	<b>B</b>
Email address	Email address
Relationship to you	Relationship to you
May we contact the above person now? Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate	May we contact the above person now? Yes <input type="checkbox"/> No <input type="checkbox"/> Please ✓ as appropriate

## Declaration

I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and therefore that all convictions, cautions and bind-overs, including those regarded as 'spent' must be declared.

I have not been disqualified from working with children, am not named on the Disclosure & Barring Service Children's Barred List or the Protection of Children Act List, am not subject to any sanctions imposed by a regulatory body (eg the Teaching Agency), and **either** : (Please ✓ as appropriate)

I have no convictions, cautions or bind-overs **or**

I have attached details of any convictions, cautions or bind-overs in a sealed envelope marked confidential.

I declare that the information given herein is to the best of my knowledge correct.

**I understand that any deliberate mis-statement or concealment may disqualify me from being considered for this job, or lead to my dismissal if discovered after my engagement.**

**Signed\*** Name \_\_\_\_\_ Date \_\_\_\_\_

\*Please note: If the application is submitted electronically, you will be requested to sign the form if called for an interview.

Please note, if called for an interview you will be requested to sign the application form.